



## SUPREME COURT OF APPEALS OF WEST VIRGINIA

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Request for Quote ("RFQ")

Administrative Office - Division of Technology Services

RFQ: Five-Year Cisco Networking Subscription Enrollment Agreement ("EA")

Release Date: Friday, March 13, 2026

Deadline to Respond: Friday, March 27, 2026 at 12:00 p.m. (EST)

Ship To: N/A

Other Requirements: Must be an authorized Cisco Partner certified to provide Enrollment Agreements. Proof of authorization may be requested and/or verified through Cisco.

Specifications:

- Start Date: May 1, 2026.
- End Date: April 30, 2031.
- Term: 60-Month / Five-Year Subscription.
- No Auto Renewals.
- Payment Schedule: Five annual payments equally invoiced at the beginning of each anniversary year.

See detailed specifications attached in RFQ email.

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Submit Responses and All Related Correspondence To: [DTFS@courtsww.gov](mailto:DTFS@courtsww.gov)

**Notice:** All RFQ responses must adhere to the [Request for Quote Standards and Requirements](#) available on the RFP/RFQ webpage of the West Virginia Judiciary website. Failure to adhere to these Standards and Requirements and/or failure to provide all requested information contained within this RFQ may result in a response being considered a **"No Bid."**



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Request for Quote ("RFQ") Response Cover Page  
Administrative Office - Division of Technology Services

**Submit this completed Cover Page along with the RFQ Response and all related information to: [DTFS@courtswv.gov](mailto:DTFS@courtswv.gov)**

Vendor's Name (registered business name): \_\_\_\_\_

Vendor's Business Address: \_\_\_\_\_

Vendor's Business Phone Number: \_\_\_\_\_

Vendor Representative's Name: \_\_\_\_\_

Vendor Representative's Contact Email: \_\_\_\_\_

Vendor Representative's Contact Phone Number: \_\_\_\_\_

Response Date: \_\_\_\_\_

Please verify the following. Failure to fully complete this cover page may result in this response being considered a "No Bid."

☐ Vendor is registered to do business with the State of West Virginia. If not, please complete and submit the WV-9 form with your response.

☐ By checking this box, I hereby certify that this submittal contains all documents and information required and I acknowledge that failure to do so may result in rejection of this submittal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Notice:** All RFQ responses must adhere to the [Request for Quote Standards and Requirements](#) available on the RFP/RFQ webpage of the West Virginia Judiciary website. Failure to adhere to these Standards and Requirements and/or failure to provide all requested information contained within this RFQ may result in a response being considered a **"No Bid."**