ADMINISTRATIVE ORDER

SUPREME COURT OF APPEALS OF WEST VIRGINIA

RE: JUDICIAL HOLIDAY DECLARED

WHEREAS, the Governor of the State of West Virginia has proclaimed a general cessation of business for state employees for the last half of the workday on Wednesday, November 27, 2024, as a half-day state holiday; and

WHEREAS, Article VIII §3, of the Constitution of the State of West Virginia provides that the chief justice shall be the administrative head of all the courts;

It is, therefore, ORDERED that the last half of the workday on Wednesday, November 27, 2024, shall be a judicial holiday for judicial offices operating within the West Virginia Judicial System. This Order applies to all judicial offices and judicial employees operating under the authority, supervision, or control of the Supreme Court of Appeals of West Virginia.

It is further ORDERED that the chief circuit judge of each circuit shall notify the magistrates and magistrate clerk's offices of this day and shall make an appropriate directive to provide the availability of magistrate court services on this date. Such directives may include, but are not limited to, provisions for filing with magistrate court clerks, directing a particular magistrate or magistrates to be on duty or on call, or such other local provision as will ensure access to the magistrate court.

The Administrative Office is hereby directed to distribute copies of this Administrative Order by appropriate means to all circuit judges, family court judges, and magistrates.

ENTERED: NOVEMBER 27, 2024

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TIMOTHY ARMSTEAD
Chief Justice

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C. CASEY FORBES
Clerk of Court

STATE OF WEST VIRGINIA

EXECUTIVE DEPARTMENT

At Charleston

A PROCLAMATION

By the Governor

WHEREAS, Thanksgiving Day is November 28, 2024, and is an opportunity for citizens across the nation to give thanks for the many blessings of life; and

WHEREAS, the day after Thanksgiving, also known as Lincoln's Day, is a state holiday, providing an additional day off work for friends and family in the Mountain State to spend together in celebration of the beginning of the holiday season; and

WHERAS, in recognition of the hard work accomplished by the public employees of this State over the past several years, and in the spirit of showing gratitude to those hardworking employees, it is fitting and proper that the public employees of this State be permitted to cease business for the last half of the workday on November 27, 2024, to extend their Thanksgiving celebration with loved ones;

NOW, THEREFORE, I, JIM JUSTICE, pursuant to the foregoing and by virtue of the authority vested in me as the Governor of the State of West Virginia, do hereby **PROCLAIM** and **ORDER** that the public employees of this State may be excused from their work duties on the last half of Wednesday, November 27, 2024, without charge against accrued annual leave; and do further **PROCLAIM** that this **ORDER** shall not affect private businesses, local governments, and other entities and individuals not employed by the State of West Virginia; nor shall it affect the

work requirements of those public employees who may be called upon to safeguard the health, safety, and welfare of West Virginia's citizenry and who will be compensated in accordance with the legislative rules established by the West Virginia Division of Personnel; however, in accordance with subsection (c), section one, article two, chapter two of the Code of West Virginia, county commissions may designate the last half of Wednesday, November 27, 2024, as a half-day of time off for county employees without charge against accrued annual leave, and the courts may treat the day as if it were a half-day legal holiday.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of West Virginia to be affixed.

DONE at the Capitol in the City of Charleston, State of West Virginia, this Twenty-Sixth Day of November, in the Year of our Lord, Two Thousand Twenty-Four, and in the One Hundred Sixty-Second Year of the State.

GOVERNOR

By the Governor

SECRETARY OF STATE