

## STATE OF WEST VIRGINIA

At a Regular Term of the Supreme Court of Appeals continued and held at Charleston, Kanawha County, on October 21, 2024, the following order was made and entered:

**RE: REQUEST FOR PUBLIC COMMENT ON AMENDMENTS TO BYLAW  
3.04 OF THE BYLAWS OF THE WEST VIRGINIA STATE BAR, No. 21-  
Rules-05**

On October 16, 2024, the Court considered proposed amendments to Bylaw 3.04 of the Bylaws of the West Virginia State Bar. The Court has jurisdiction of court rules under Article VIII, §§ 1 and 3 of the West Virginia Constitution.

Upon consideration and review, the Court is of the opinion that the following amendments to Bylaw 3.04 of the Bylaws of the West Virginia State Bar should be published for a period of public comment for 30 days. Comments may be filed in writing with the office of the clerk on or before November 20, 2024. Additions are indicated by underscoring, and deletions are indicated by strike-through.

### **Bylaws of the West Virginia State Bar**

\* \* \*

#### **Bylaw 3.04. Authority to set other fees.**

The fees for administrative items such as late payments, penalties, legal entity registration, applications for mandatory continuing legal education accreditation, and requests for continuing legal education credit hours must be approved by no fewer than two-thirds of the Board and shall be approved by the Supreme Court of Appeals of West Virginia and take effect upon such approval. Transaction processing fees or convenience fees may be applied to any credit card, debit card or other similar payment/transaction method. Fees may also be applied to any check returned for insufficient funds. An approved schedule of fees must be posted to the State Bar website and distributed electronically to all members in good standing on an annual basis.

\* \* \* \*

A True Copy

Attest: /s/ C. Casey Forbes  
Clerk of Court

