

COMPLAINTS MUST BE MAILED TO: WV Judicial Investigation Commission WV Judicial Tower-Suite 700 A 4700 MacCorkle Avenue, SE Charleston, West Virginia 25304	FOR JIC OFFICIAL USE ONLY Complaint No.: _____ Judicial Officer: _____ Date Filed: _____
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**BEFORE THE JUDICIAL INVESTIGATION COMMISSION
OF WEST VIRGINIA**

COMPLAINT

Use this form to give the Judicial Investigation Commission enough information to evaluate your complaint. Read the enclosed brochure explaining the Commission's function, jurisdiction and procedures. The complaint must be **TYPED** or legibly **HAND-PRINTED** in blue or black ink only. **DO NOT** use pencil. The Complaint **MUST** be **mailed** with the attached Affidavit, which must be signed by you and **NOTARIZED**.

I. Person Making Complaint:

Name: _____

Address: _____

Telephone: Daytime () _____ Evening () _____

Email: _____

II. Judicial Officer Complained Of:

Name: _____

The Court is located in: _____ (County).

- Court Level:** Supreme Court Intermediate Court Circuit Court
 Family Court Magistrate Court Mental Hygiene
 Juvenile Referee Special Commissioner Special Family Court Judge

III. Additional Information:

A) If your information arises out of a court case, please answer these questions:

1) If you know, what is the name and number of the case?

Case Name: _____

Case No: _____

b) What kind of case is it?

Civil Criminal Domestic Abuse & Neglect

Juvenile Probate Guardianship/Conservatorship

Other (specify) _____

c) What is your role in the case?

Plaintiff/Petitioner Defendant/Respondent

Attorney for _____

Witness for _____

Other (specify): _____

d) If you were represented by an attorney in this matter at the time of the conduct complained of please identify him/her:

Name of Attorney: _____

e) If this complaint relates to a trial or other court proceeding, has it been or will it be appealed?

_____ Yes _____ No _____ Not applicable

V. Documentation:

List the documents or other items that you have attached to help support your claim that the judicial officer has engaged in misconduct. Please keep attachments to a minimum and only submit those documents or items which actually support your contentions. **DO NOT** attach the entire file. **Note: DO NOT** send original documents. These documents cannot be returned to you. You should retain a copy for your records.

1.

2.

3.

4.

5.

6.

OTHER:

VI. Witnesses:

Identify, if you can, any witnesses to the alleged conduct of the judicial officer and if known, their address and phone number.

Witness 1: _____

Address: _____

Phone: () _____

Witness 2: _____

Address: _____

Phone: () _____

Witness 3: _____

Address: _____

Phone: () _____

Witness 4: _____

Address: _____

Phone: () _____

In filing this complaint, I accept and understand that:

- Rule 2.4 of the WV Rules Judicial Disciplinary Procedure provide that the details of complaints filed or investigations conducted by the Office of Disciplinary Counsel **shall be confidential**. The details/investigation remain(s) confidential unless the judicial officer has been admonished by the Judicial Investigation Commission or a Statement of Charges has been issued.
- The Rule of Confidentiality attaches and becomes effective upon the filing of this complaint.
- The judicial officer who is the subject of your complaint has a right to see your complaint and respond to it. By filing this complaint, you consent to any such disclosure. Complaints and attachments must be mailed.
- The attached affidavit must be completed & signed before a notary public.

AFFIDAVIT

STATE OF _____

COUNTY OF _____, ss:

This day personally appeared before the undersigned authority, a Notary Public in and for the State and County aforesaid,

(Name of Complainant)

who, swears or affirms that the statements contained in the foregoing Complaint are true except as to those stated to be upon information, and as to those statements, he believes them to be true.

Complainant

Taken, subscribed, and sworn to before me this ____ day of _____, 20____ .

My commission expires _____.

Notary Public