



## WV COURT IMPROVEMENT PROGRAM

Welcome, and thank you for your interest in becoming a Child Abuse and Neglect Attorney.

### **Please complete the steps below to be added to the CAN Attorney list.**

- ✓ New Attorneys: must complete a total of 8 training hours. Of those 8 hours, 4 hours must include **Child Abuse and Neglect Mandatory Trainings**.
- ✓ Returning Attorneys: 8 hours of training is required every 2 years and can be completed through Lunch and Learns, Handle with Care Conference, or links provided by Kandi Greter.
- ✓ Complete the Child Abuse and Neglect Attorney Application form (Please include all counties you wish to serve).
- ✓ Complete the Educational Requirement Statement of Completion.
- ✓ Once submitted, your name will be placed on our Complete Child Abuse and Neglect Attorney list that will include: your name, phone number, and email address.
- ✓ **It is your responsibility to contact all Judges of the counties you wish to serve.** If they have any questions, they will contact Kandi Greter and she will let them know you have completed the training.
- ✓ Any time information changes or you would like to be removed from the list, please submit that information to Kandi Greter and she will update the information.
- ✓ All training links and paperwork is to be submitted or requested from Kandi Greter at [Kandi.Greter@courtswv.gov](mailto:Kandi.Greter@courtswv.gov) or 304-340-2755

## Child Abuse and Neglect Information Form

**Please complete all forms and return it to Kandi Greter**  
4700 MacCorkle Ave. SE 9<sup>th</sup> Floor Charleston WV 25304  
by fax: (304) 558-0775; or by email: [Kandi.Greter@courtswv.gov](mailto:Kandi.Greter@courtswv.gov)

Name\_\_\_\_\_ State Bar Number\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ Zip Code:\_\_\_\_\_

Phone\_\_\_\_\_ Fax\_\_\_\_\_

Email\_\_\_\_\_

Circle one or both:

Child Abuse/Neglect GAL      Respondent Attorney

Accepting New Cases:      Yes or No

Please indicate if you are a: New or Returning Attorney

What sparked your interest in CAN Attorney work?

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Counties in which I would like to serve in:

**(Please circle all that apply)**

Barbour	Hancock	Mineral	Ritchie
Berkeley	Hardy	Mingo	Roane
Boone	Harrison	Monongalia	Summers
Braxton	Jackson	Monroe	Taylor
Brooke	Jefferson	Morgan	Tucker
Cabell	Kanawha	Nicholas	Tyler
Calhoun	Lewis	Ohio	Upshur
Clay	Lincoln	Pendleton	Wayne
Doddridge	Logan	Pleasants	Webster
Fayette	Marion	Pocahontas	Wetzel
Gilmer	Marshall	Preston	Wirt
Grant	Mason	Putnam	Wood
Greenbrier	McDowell	Raleigh	Wyoming
Hampshire	Mercer	Randolph	

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*Disclaimer being on this list does not guarantee you will be appointed to Child Abuse and Neglect cases.

## Educational Requirements Statement of Completion

For links to all training please contact for Kandi Greter at 304-340-2755 or [Kandi.Greter@courtsww.gov](mailto:Kandi.Greter@courtsww.gov)

- New Attorneys- must complete a total of 8 training hours of those 4 must include Child Abuse and Neglect Mandatory Training
- Returning Attorneys- 8 Hours of Training is required every 2 years and can be completed through Lunch and Learns, Handle with Care Conference, or links.

I, \_\_\_\_\_, affirm that I have attended the Division of Children Services Child Abuse and Neglect training(s) on \_\_\_\_\_.

Please list all the lunch and learns you have watched (You must attend at least 8 hrs.).

- |    |    |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date of Completion