



**IN THE CIRCUIT COURT OF KANAWHA COUNTY, WEST VIRGINIA**

**IN RE: WATER CONTAMINATION LITIGATION    CIVIL ACTION NO. 16-C-6000**

**THIS DOCUMENT APPLIES TO ALL CASES**

**PROCEDURE FOR SERVICE OF PLAINTIFF FACT SHEETS**

Counsel for Plaintiffs shall serve completed Plaintiff Fact Sheets on counsel for Defendants. Counsel for Plaintiffs shall file and serve a Certificate of Service in the applicable individual case file(s) on all counsel of record. The Certificate of Service shall contain an alphabetical listing of the Plaintiff names and Civil Action Number(s) in which completed Fact Sheets have been served. No Certificate of Service shall be filed in the Master Case File.

When all completed Plaintiff Fact Sheets have been served, Plaintiffs' Liaison Counsel shall file and serve a Certificate of Compliance in the Master Case File containing one comprehensive, alphabetical list of all completed Plaintiff Fact Sheets served on counsel for Defendants.

It is so **ORDERED**.

**ENTER:** August 24 2016.

/s/ Alan D. Moats  
Lead Presiding Judge  
Water Contamination Litigation