

Dear _____:

You have been identified as a victim in Criminal Case Number _____ in the Circuit Court of _____ County, pursuant to *W. Va. Code §61-11B-4e*. I am required to provide you NOTICE that the defendant, _____, has filed a *Petition for Criminal Offense Reduction*, seeking to reduce his/her felony conviction to “reduced misdemeanor” status.

You are hereby notified that should you oppose this request, you must file your written opposition or objections with the circuit clerk’s office, with a copy to the petitioner and to the prosecuting attorney, using the enclosed *Notice of Opposition*, within 30 days of the receipt of this letter. The petitioner will then have fifteen (15) days to reply.

If you file a Notice of Opposition, you will also be given notice of the hearing and may appear to voice your opposition and protect your interest, should you choose. Otherwise, you will not receive notice of a hearing. Regardless, you will receive a copy of the final order either granting or denying the petition at the conclusion of the case.

Please feel free to contact this office should you have any questions or concerns.

Respectfully,

Prosecuting Attorney

Address: _____

Phone: _____

IN THE CIRCUIT COURT OF _____ COUNTY, WEST VIRGINIA

IN RE: Criminal Offense Reduction Circuit Court Case No. _____ -P- _____

_____ Criminal Case No. _____ -F- _____

Petitioner (First/Middle/Last)

**VICTIM'S NOTICE OF OPPOSITION TO
PETITION FOR CRIMINAL OFFENSE REDUCTION**

[W. Va. Code §61-11B-1, §61-11B-2, §61-11B-3, §61-11B-4, and §61-11B-5]

Pursuant to *W. Va. Code §61-11B-4e*, you have been identified as a victim in Criminal Case Number _____ in the Circuit Court of _____, wherein _____ is the defendant. The defendant has requested that the felony conviction be reclassified as a reduced misdemeanor. If you oppose this action, please set forth below the reasons for your opposition and return this form and accompanying documentation to the circuit clerk's office, with a copy to the petitioner and to the prosecuting attorney, within thirty (30) days of receipt of the petition. The petitioner may file a reply no later than fifteen (15) days after service of your Notice of Opposition.

Reasons for Opposition (add additional pages, if necessary):

Date

Signature of Identified Victim