

FAQ - Verify an Order

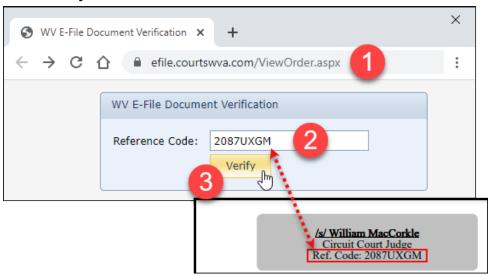
Steps to Verify an e-filed Order:

- 1. Navigate to URL: https://efile.courtswva.com/ViewOrder.aspx
- 2. Enter unique alphanumeric Order **Ref. Code**<u>Tip</u>: Ref. Code is available in the Judge's stamp in the top left corner of all Valid E-Filed Orders.

Verify an Order

CLICK HERE

3. Click **Verify** button



Public Order Reference Code = Order **document** displays when public order is verified.

Confidential Order Reference Code = Order **details** display when confidential order is verified.



WV E-File Document Verification

Verified Confidential Order
Reference Code: 22FUAIC3X
Case Number: CC-98-2022-MH-6
Judge: Circuit Judge
Filing Date/Time: 6/22/2022 1:19 PM

Invalid Reference Code = Message "Invalid reference code. Document could not be verified."



WV E-File Document Verification

Invalid reference code. Document could not be verified.

Tip: Blank space(s) in reference code field will render an invalid reference code message.